



120 E. Pomelo Street
Lake Alfred, FL 33850-2135

CITY OF LAKE ALFRED

Ph.: (863) 291-5270
Fax: (863) 291-5317

Ordinance No. 1250-09 Overview

Before security alarm system activation or monitoring occurs, business and residential alarm users, or alarm companies acting on the user's behalf, must register the alarm system with the City of Lake Alfred by applying for a non-transferable Alarm Permit and paying a single permit registration fee of \$25.

A separate alarm permit must be acquired for each alarm system to be used; in the case of multiple alarm systems being used on an individual property, a separate permit must be registered for each alarm system.

Any approved and issued Alarm Permit must be updated within 30 days of any personal, contact, system or other related information changing.

An approved Alarm Permit will remain in effect until the system is no longer in use or there is a change in the address, ownership or possession of the premises where an alarm system is maintained. Within 30 days of this type of transaction occurring, a new Alarm Permit application must be filed and the required registration fee paid.

After a permit is issued, the alarm user is required to:

- Maintain their premises and alarm systems in such a way that false alarms can be reduced or eliminated.
- Provide the alarm company the Alarm Permit number to aid in prompt and proper law enforcement dispatch.
- Commit to a 30-minute response to a notice of the need to deactivate an alarm, provide entry to the premises or arrange for alternative security;
- Only manually activate the alarm for its intended reason or pre-approved testing.

Alarm companies are required to:

- Be properly licensed by the state, county or city.
- Provide a 24-hour a day emergency contact.
- Commit to two-hour response to an alarm call.
- Provide alarm user subscriber and Alarm Permit information upon request.
- Within 120 days of ordinance enactment, on or before September 30, 2009, only install, re-install and use alarm control panels that meet nationally recognized and tested control panel design standards.
- Provide alarm user system operation instructions and written system service information before activating or monitoring an alarm.
- Verify an alarm signal before contacting law enforcement for dispatch.
- As soon as possible, cancel law enforcement when it is determined that police response to an alarm is unnecessary.

It is considered unlawful for any person or company to:

- Cause a false alarm or activate an alarm system when no action requiring law enforcement response has been attempted or committed.
- Use an audible alarm system that sounds continually for more than 10- minutes.
- Install or use an automatic dial protection device that reports any recorded message to the Winter Haven Police Department.
- Fail to pay an assessed registration fee or monetary penalty.
- Violate any other provision of the Security Alarm Ordinance.

Monetary and administrative penalties for failing to obtain an Alarm Permit; having a record of four or more false alarms within a 365-day period or the use of a runaway alarm will be imposed on the basis of the below listed table.

Failure to Register-Obtain an Alarm Permit	\$100 each occurrence
Excessive False Alarms	
Fourth and Fifth Occurrence	\$50 each
Sixth and Seventh Occurrence	\$100 each
Eighth and Ninth Occurrence	\$250 each
Tenth Occurrence and Beyond	\$500 each
Runaway Alarms	Police Chief's Discretionary Discontinuation of Law Enforcement Response Service

All penalties will be imposed by Final Order sent certified via U.S. Mail and monetary penalties will be due and payable within 30 days of receipt of the Final Order. Assessed penalties may be timely appealed in writing and shall be heard through an administrative process established by the City Manager or his designee.

Government immunity for law enforcement response is sustained.

Within 120 days of the ordinance being passed, current non-conforming alarm users must obtain an Alarm Permit and achieve compliance with pertinent terms and conditions or defined penalties will be assessed.

For more information, contact:

City of Lake Alfred
City Hall
120 E. Pomelo Street
Lake Alfred, Fl. 33850
(863) 291-5747

**CITY OF LAKE ALFRED
ALARM PERMIT APPLICATION
NOTICE OF INSTALLATION AND REGISTRATION**

Permit Number: _____

Date: _____

Any person, company, or entity that owns, leases, possesses or operates any alarm system within the limits of the City of Lake Alfred shall notify the City of Lake Alfred of the existence of the alarm system prior to placing said system in service.

ALARM OWNER INFORMATION

The name, address, business and home telephone number of the owner, lessee, operator, manager or person in possession of the premises wherein the alarm system is installed:

Business or Resident Name: _____

Address: _____

Business/Home Telephone: _____ Work Telephone: _____

Type of Alarm Installed: Audible Burglary Robbery Panic Fire
 Smoke Medical Water Flow Other: _____

ALARM MONITORING COMPANY INFORMATION

Name of Alarm / Installation Company: _____

Alarm Company Address: _____

Alarm Company Telephone: _____ Date of Installation: _____

EMERGENCY REPRESENTATIVE – CONTACT INFORMATION

Name: _____ Telephone: _____

Address: _____

Name: _____ Telephone: _____

Address: _____

Name: _____ Telephone: _____

Remit form to the address below with the \$25 Alarm Permit Fee. Checks are made payable to the City of Lake Alfred.

City of Lake Alfred
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Lake Alfred, FL 33850