



## ALARM ENFORCEMENT FACTS

**Class I** permits are monitored by an Alarm Company or connected by Automatic dialer to anyone other than the Police Department. Class I permits are valid for three (3) years and must be renewed thereafter at a cost of \$30.00.

**Class II** permits are non-monitored alarms that are Audible and/or Visible at the protected premises only. Class II permits are valid for three (3) years and must be renewed thereafter at a cost of \$25.00.

**Class III** permits are issued for locations which require alarm monitoring directly by the Police Department due to Federal Regulations. Class III permits are valid for one (1) year and must be renewed thereafter at a cost of \$250.00.

When holders receive an alarm permit, they are also issued an alarm permit sticker, which is to be placed on a door window, a storm door, or a window in the front of the residence or business. If the permit holder moves to another location in the city limits of Murfreesboro before the current permit expires, this permit can be transferred free of charge. Thirty (30) days prior to the expiration of the permit, an alarm renewal notice, along with an application, will be mailed to the alarm holder. It may be returned with payment by mail.

On initial (new) permits **only**, there will be a ten (10) day grace period on false alarms. This means any false alarm requiring a Murfreesboro Police Department response will not be charged to the permit holder.

The false alarm fiscal year is the period beginning with the date of permit issuance and ending the month from date of issuance for one (1) year. (Example: Your permit date of issuance is March 1<sup>st</sup>, your fiscal year will be March 1<sup>st</sup> through March 31<sup>st</sup>, and on April 1<sup>st</sup> your false alarm account balance will be reset to zero (0)).

These are some suggested times when your alarm company may have to call the police department and these may include but not limited to:

1. When the alarm company contact a location after an activation and the holder or authorized person cannot give them the correct code or password
2. If an alarm activates and the alarm company calls and there is no answer.
3. If an alarm activates because of a distress or panic signal, then the alarm company will call the Police Department.

If your alarm system activates, you will receive a false alarm letter in the mail stating the date and time of the alarm. The letter will also state the number (#) of false alarms and if any payment is due. There is a false alarm fine schedule at the bottom of the of the false alarm letter. If you have any questions regarding false alarms, please feel free to contact our office at the number listed below.

**False Alarm Fine Schedule for Police Response:**

1 - 3	Free of Charge
4 - 19	\$25.00 each
20 - up	\$25.00 each plus a citation to City Court

**False Alarm Fine Schedule for Fire Response:**

1 - 3	Free of Charge
4 - 9	\$25.00 each
10 - up	\$25.00 each plus a citation to City Court

If any of your contacts should change, we would request notification of these changes within ten (10) days.

If a permit holder moves before the expiration of the existing alarm permit, and the new location is within the City limits of Murfreesboro and equipped with an alarm system, we will transfer your permit free of charge through the original permit expiration date. In order to transfer the permit, you will need to remove the sticker from your window and mail it, along with a statement as to your change of address, to : Murfreesboro Police Annex, 324 South Church St., Murfreesboro, TN 37130, ATTN Mrs. Donna Smith.

Your permit is transferable only from location to location. It is not transferable from one resident to another resident or one business to another business.

False alarm means any activation of an alarm system that results in a communication to the city an alarm has been activated, with the exception of alarms resulting from one of the following causes:

- (1) Criminal activity or unauthorized criminal entry if the communication has been made to the Police Department;
- (2) The presence of excessive heat, smoke, or fire if the communication has been made to the fire department;
- (3) Earthquake causing structural damage to the protected premises;
- (4) Tornadoic winds causing structural damage to the protected premises;
- (5) Flooding of the protected premises due to the overflow of natural drainage;
- (6) A lightning bolt causing physical damage to the protected premises; or,
- (7) A telephone line malfunction, if verified in writing by a telephone company supervisor.

Any questions regarding alarm permits can be directed to Mrs. Donna Smith in the Alarms Enforcement Section at (615)-895-3874, Monday - Friday, 8:00 a.m. - 4:30 p.m. or at [dsmith@ci.murfreesboro.tn.us](mailto:dsmith@ci.murfreesboro.tn.us). This document is available on the City of Murfreesboro's website at [www.murfreesborotn.gov](http://www.murfreesborotn.gov).



# **CITY OF MURFREESBORO** **ALARM SYSTEM PERMIT APPLICATION**

☐ New      ☐ Renew  
FOR CHANGES ONLY:  
☐ Address    ☐ Phone  
☐ Contact    ☐ Monitoring Service

**NOTICE:** Permit **MUST** be approved and fee paid before activating alarm system. Use of alarm system is subject to terms of City of Murfreesboro Alarm Systems Ordinance. Alarm monitoring company must provide alarm user with information about requirements of ordinance. **Please report any change in information on the application within the required 10 days.**

<b>ALARM USER (Actual Site of Alarm)</b>		<b>BILLING ADDRESS (If Applicable)</b>	
NAME	PHONE	COMPANY	PHONE
ADDRESS		ADDRESS	
ZIP		CITY	STATE      ZIP
Murfreesboro, TN			
<b>ALARM MONITORING COMPANY</b>		<b>TYPE OF ALARM (Check One Only)</b>	
COMPANY	<input type="checkbox"/> <b>CLASS I:</b> Alarm Monitored by Alarm Company or Automatic Dialer to anyone other than the Police Department. <input type="checkbox"/> <b>CLASS II:</b> NOT Monitored - Audible and/or Visual Alarm at Premises Only. <input type="checkbox"/> <b>CLASS III:</b> Specific Federal Law Requiring Alarm Monitoring Directly in the Police Department.	<b>LOCATION TYPE (Check One Only)</b>	
ADDRESS		<b>Commercial:</b> <input type="checkbox"/> Financial <input type="checkbox"/> School <input type="checkbox"/> Church <input type="checkbox"/> Store <input type="checkbox"/> Office <input type="checkbox"/> Factory <input type="checkbox"/> Restaurant <input type="checkbox"/> Other _____	
CITY		<b>Residential:</b> <input type="checkbox"/> House <input type="checkbox"/> Condominium <input type="checkbox"/> Apartment <input type="checkbox"/> Duplex/Triplex/Quad <input type="checkbox"/> Other _____	
STATE/ZIP			
PHONE			
<b>AUTHORIZED INDIVIDUALS TO CONTACT</b>			
(List Phone Numbers in Priority Order - Maximum (4) phone numbers (Please note Home, Work or Mobile)			
1. NAME	PHONE NUMBER		
2. NAME	PHONE NUMBER		
3. NAME	PHONE NUMBER		
4. NAME	PHONE NUMBER		
<p><b>NOTICE:</b> Each incidence of non-compliance with the Alarm Systems Ordinance shall constitute a separate violation. Violations of the ordinance may result in a service charge, revocation of the alarm permit (reinstatement requires a \$50.00 fee), or a citation to City Court, a fine, and court costs. A citation to City Court will be issued in the event of twenty (20) or more False Alarms in a twelve (12) month period.</p> <p><b>Sign only one (1) FORM OF SERVICE:</b></p> <p>I agree to accept service by certified mail of any city citation pursuant to the Alarm Systems Ordinance, Murfreesboro Code Section 7½, and I waive any right to service in person by a police officer.</p> <p>I do not agree to accept service by certified mail of any citation arising hereunder. I wish to be Personally served by a police officer.</p>			
Signature Of Alarm User		Date	
Signature Of Alarm User		Date	
Please Remit All Parts of the Application and Fees to:		<b>ALARM ENFORCEMENT SECTION</b> MURFREESBORO POLICE ANNEX 324 SOUTH CHURCH STREET MURFREESBORO, TENNESSEE 37130 PHONE: (615) 895-3874 TDD: (615) 893-1411	
Make Checks Payable To: <b>CITY OF MURFREESBORO</b>			
SIGNATURE OF ALARM USER		DATE	
<b>OFFICE USE ONLY</b>		<b>DO NOT WRITE BELOW THIS LINE</b>	
CLASSIFICATION:		Cash _____ Check # _____	
<input type="checkbox"/> CLASS I - \$30.00 (3 Years) <input type="checkbox"/> CLASS II - \$25.00 (3 years) <input type="checkbox"/> CLASS III - \$250.00 (1 year)			
PERMIT NUMBER _____		EXPIRATION DATE _____	
APPROVED _____		DATE PERMIT ISSUED _____	
Alarms Enforcement Section			